

FEHB Enrollment Change in Package

Action to be Processed by OPM with Retirement

Agencies: Place on top of retirement package and check below box for forms included in package for FEHB enrollment change action.

SF 2809 FEHB Actions

- Open Season SF 2809
- Qualifying Life Event (QLE) SF 2809

RI 79-9 FEHB Actions

- Cancellation – Family Member FEHB Enrollment
 - Must include proof of coverage under family member’s FEHB (SF 2809)
- Cancellation – Other Reason
 - If applicable, include documents or letter explaining the situation
- Suspension – Medicare Advantage Plan Enrollment
 - Must include documents showing proof and effective date of coverage
- Suspension – TRICARE, Peace Corps, or CHAMPVA Coverage
 - Must include documents showing coverage under plan and Medicare (if age 65 and older)
- Suspension – Eligible for Medicaid or Similar State-Sponsored Program
 - Must include documents showing proof of eligibility for program