

Attachment A

Invoice payable to OPM
Invoice: OPM0001578
Invoice Date: 9/20/2007
Page: 1 of 1

New payment process effective with this invoice. Outstanding invoices from billings prior to October 2007 MUST be paid using previous procedures.

Bill to:
Office of Accounts Payable
Attn: Mark Money
5338 42nd St. NW
Room 5710
Washington DC 20103
United States

Customer No: 59999
Payment Terms: Net 30
Due Date: 10/20/2007
EIN 61-1169783

Amount Due: \$147.00 USD original

For billing questions, please contact Rhonda Payne at (502) 420-5502 or email FSAFEDS-billing@shps.com

Line 1
Description Reserve Account Fee 01/2006 (2 participant(s) @ 12 months)
Quantity 24.00
Amount Charged* 3.50
Net Amount \$84.00

Line 2
Description Reserve Account Fee 03/2006 (1 participant(s) @ 10 months)
Quantity 10.00
Amount Charged* 3.50
Net Amount \$35.00

Line 3
Description Reserve Account Fee 05/2006 (1 participant(s) @ 8 months)
Quantity 8.00
Amount Charged* 3.50
Net Amount \$28.00

Subtotal: 147.00
AMOUNT DUE: 147.00 USD

INFORMATION NEEDED TO IPAC:

Use the following IPAC parameters to pay this invoice to OPM:
Office of Personnel Management
Agency Location Code: (ALC) 24-00-0002
Treasury Account Symbol: (TAS) 24X0800
Standard General Ledger: (SGL) Debit 1010 and Credit 5405
Business Event Type Code: COLL
Federal Account: (F)
Description: SHPS Invoice Number OPM001578
Point of Contact: Shane Vendrell Shane.Vendrell@FGTH.gov

If you are unable to use the IPAC system, you must email OPM at Finance@opm.gov and request OPM's banking information to remit the funds via Electronic Funds Transfer (EFT). The EFT system of payment can only be used to pay this portion of our invoice if you are unable to process an IPAC.

*Per Participant Per Month (PPPM) for Health Care FSAs and yearly for Dependent Care FSAs.

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