

Office of Personnel Management
Retirement and Insurance Group



1920



1954



1959



1986

Benefits Administration Letter

Number: 96-701

Date: January 4, 1996

SUBJECT GPO Print Rider Update

The purpose of this BAL is to provide you with updated information about two GPO print riders that contain ordering information about Retirement and Insurance Service publications.

October Rider

The ongoing budget negotiations have the potential to make changes that would affect a number of the publications available from the October 1995 Retirement and Insurance Service rider. (See BAL 95-710, dated October 10, 1995, for detailed information.) Since we want the products you receive to reflect up-to-date information, we are delaying sending camera copy to print until final decisions are made about changes. Consequently, we also have extended the cut-off for submitting orders to February 2, 1996.

We regret any inconvenience that these delays may cause.

December Rider

OPM's Office of Contracting and Administrative Services has included the CSRS and FERS Handbook for Personnel and Payroll Offices on its December 1995 rider for ordering copies of the Handbook.

There are three ways that you can receive the CSRS and FERS Handbook.

1. Orders placed in response to the April 1995 rider. The April rider was for subscriptions to the Handbook. (See BAL 707, dated May 30, 1995, for more information.) If you placed an order in response to the April 1995 rider, you do not need to place an order under the December rider. CSRS and FERS Handbook subscribers (i.e., orders placed under the April rider) will receive the current reprint of the Handbook as well as any updates published during the year.

2. Orders placed in response to the December 1995 rider. The December rider is for ordering individual copies of the CSRS and FERS Handbook. If you order under the December rider you **will not** receive updates to the Handbook. If you ordered the Handbook under the April rider, do not reorder unless you want to increase the number of copies of this printing of the Handbook. The item number is 597, and the edition date is

8/95. The cutoff date for submitting orders to GPO is January 19, 1996.

3. Orders for the Handbook on Disk. The CSRS and FERS Handbook on Disk is an electronic version of the CSRS and FERS Handbook. Copies may be ordered directly from the Agency Services Division (See BAL 95-712, dated November 22, 1995, or call 202-606-0777 ext 798 for more information.) Subscribers to the Handbook on Disk will receive a spring update of the complete handbook that includes all revisions to the handbook.

A handwritten signature in black ink, appearing to read "Mary Sugar". The signature is fluid and cursive, with a large initial "M" and a long, sweeping tail.

Mary M. Sugar, Chief
Agency Services Division